Katahdin Scout Reservation • Camp Roosevelt

Application for Employment

2013 Camp Season

Katahdin Area Council • Boy Scouts of America

The Katahdin Area Council, BSA requires that all employees are registered members of the Boy Scouts of America prior to their employment. That all employees will be required to obtain and wear the proper Boy Scout uniform during their employment.

APPLICANT DATA

Name _____ Social Security Number _____

Current Address _____ Apt # or PO Box _____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Email address _____

What is the best time to call you at home? _____

Date of Birth _____ Are you under 18 years of age? _____ If yes, you may be required to submit state required/age certificates. A work permit is required for those under 16 years of age.

Are you currently registered with the Boy Scouts of America? _____ If yes, give Council _____

Pack/Troop/Crew (circle one) Unit # _____ and position or current rank: _____

Is your citizenship or immigration status such that you can lawfully work in the US? _____

If offered, employment would be dependent upon proof of US citizenship or authorization to work in the US

Do you require room and board for dependants? _____ If yes, list names and age: _____

_____ Shirt Size: _____

POSITION DESIRED

Please check the Positions you would like to be considered for *from list below*. If there is more than one position that you feel you would be able to fill, please number them in order of preference:

Positions Available

Must be 21 years of age or older and may require certification

___ BS Program Director
___ CS Program Director
___ Provisional Scoutmaster
___ Chaplain
___ Camp Commissioner
___ Business Manager
___ Aquatics Director
___ C.I.T. Director
___ COPE Director
___ Climb/Rappelling Dir
___ Trek Director
___ Field Sports Director
___ Shooting Sports Director
___ Rifle Shooting Instr.
___ Shotgun Instr.
___ New Scout Director

Must be 18 years of age or older

___ Cub Crafts Director
___ Campsite Commissioner
___ Dining Hall Steward
___ Cycling Instr.
___ Asst. Aquatics Dir.
___ Handicraft Director
___ Trading Post Manager
___ Office Manager
___ Cope Instructor
___ Trek Guide
___ Scoutcraft Director
___ Webelos Director
___ Climb/Rappel Instr.
___ Archery Instr.
___ Quartermaster
___ Nature Director
___ Asst. Provo Scoutmaster
___ Asst. Ranger
___ Asst. New Scout Dir.

Must be 16 years of age or older

___*COPE Instructor-in-Training*
___ *Climbing Instructor-in-Training*
___ Shooting Sports Staff
___ Aquatics Instr.

Must be 15 years of age or older

___ Handicraft Instr.
___ Scoutcraft Instr.
___ Nature Instr.
___ New Scout Instr
___ Trading Post Staff
___ Field Sports Instr.

Must be 14 years years of age

___ Counselor-In-Training

Scouting or Volunteer Experience

Have you been previously employed/volunteered at Camp Roosevelt? _____ If yes, give years and positions:

Summer of: ____ Position Held: _____

Summer of: ____ Position Held: _____

Summer of: ____ Position Held: _____

Date available to begin work _____ Are you planning to work all summer? _____

If no, give date when leaving _____ reason why _____

Have you been previously employed/volunteered at a Summer Camp? _____ If yes, give years and positions:

Summer of: ____ Position Held: _____

Summer of: ____ Position Held: _____

Summer of: ____ Position Held: _____

Date available to begin work _____ Are you planning to work all summer? _____

If no, give date when leaving _____ Reason why:_____

If you are currently a registered member of the Boy Scouts of America, what leadership positions have you held?

_____

Please list any positions you held (paid or volunteer) that involve working with youth:

_____

Certifications /Licenses

Please indicate if you hold any of the following training or Certifications:

Red Cross First Aid/CPR	Expires: _____	Red Cross Basic Lifeguard	Expires: _____
Red Cross WSI	Expires: _____	Red Cross Fund of Canoe	Expires: _____
Red Cross WFA	Expires: _____	Red Cross Basic River Canoe	Expires: _____
Red Cross Lifeguard	Expires: _____	Red Cross Emergency Response	Expires: _____
Other CPR/First Aid	Expires: _____	Name of Organization: _____	
BSA Lifeguard	Expires: _____	EMT (B or I)	Expires: _____
NRA Range Officer	Expires: _____	Registered Maine Guide	Expires: _____
NRA Instructor	Expires: _____	National Archery Assoc Instr.	Expires: _____
USA Archery Instr.	Expires: _____		

Have you attended BSA National Camp School? _____ If yes, give section and Expiration date:

Section: _____ Expires: _____ Section: _____ Expires: _____

Section: _____ Expires: _____ Section: _____ Expires: _____

List any current certifications/licenses that you have earned *(Include expiration dates)*? _____

_____

Have completed the following BSA training/programs? (Check all that apply):

___ NYLT _____ NAYLE _____ Kodiak ____ Woodbadge _____ Powderhorn _____ Project C.O.P.E

Have you participated in a Counselor-In-training program? _____ If so, where?: _____

EDUCATION

	Print name and city/state	Year Graduated	Degree Awarded
Middle School			
High School			
College/Vocational			
Graduate Studies			
Other Formal Education			

List any special training that would enhance your qualifications? _____

_____

List any Special/Technical skills that you possess? _____

_____

What are your hobbies, special interests and activities (Do *not include those indicating race, nationality or religion)*? ____

_____

_____

EMPLOYMENT

How many different employers have you worked for in the past 5 years? _____

Have you been involuntarily terminated from an employer? _____ If yes, please explain _____

_____

_____

Please list you current or most recent employer first.

Include military service, volunteer positions and/or any periods of self-employment.

Present or Last Employer

Company _____ Telephone Number _____

Mailing Address _____

Dates Employed _____ Position Held _____

Duties _____

Supervisor's Name _____

Reason for leaving _____

Employer

Company _____ Telephone Number _____

Mailing Address _____

Dates Employed _____ Position Held _____

Duties _____

Supervisor's Name _____

Reason for leaving _____

GENERAL INFORMATION

Answering yes to any of the following questions does not constitute an automatic bar to employment. Factors such as the date of the offense, seriousness and the nature of the violation, rehabilitation and position applied for will be taken into account.

Have you used illegal drugs or used drugs illegally? _____

If yes, explain_____

_____

Have ever been convicted, pled guilty or pled "no contest" to a crime other than a traffic violation? _____

If yes, explain _____

_____

Have you ever been charged with child neglect or abuse? _____

If yes, explain_____

_____

Have you ever had a "Protection from Abuse" and/or "Protection from Harassment" entered against you? _____

If yes, explain _____

_____

Has your driver's license been suspended or revoked? _____

If yes, explain _____

_____

Other than the above, is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance and care of young people? _____

If yes, explain _____

_____

_____

PERSONAL AND PROFESSIONAL REFERENCES

Please complete the following list of references

Personal

Name _____ Phone _____

Address _____

Employer or Educator

Name _____ Phone _____

Address _____

Scoutmaster/Advisor or Scouter

Name _____ Phone _____

Address _____

Friend or Relative who has been employed at Camp Roosevelt

Name _____ Phone _____

Address _____

CERTIFICATION AND AUTHORIZATION

ALL APPLICANTS 18 YEARS OF AGE AND UNDER MUST HAVE THIS APPLICATION SIGNED BY THEIR PARENT OR GUARDIAN AND THE UNIT LEADER APPRAISAL SHEET ON FILE AT THE KATAHDIN AREA COUNCIL PRIOR TO CAMP STAFF INTERVIEWS.

I hereby make application for summer employment, and in accordance with the principles of the organization, subscribed to the Scout Oath and Promise, Law and Declaration of Religious Principle. I agree to be loyal to and cooperate fully with all of the BSA policies, program, management including those described in this application. I further agree to submit a completed Health and Medical Record upon my arrival, if selected. I understand that a personal interview may be required before employment will be granted.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I authorize all my previous employers, schools, and all other references to furnish the information requested. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that any falsification or misrepresentation in this application is cause for discharge.

The Boy Scouts of America maintains that no member can grow into the best kind of citizen without recognizing his obligation to God and therefore, acknowledges that religious element in the training of the member, but is absolutely non-sectarian in its attitude toward the religious training. It is policy that the organization or institution with which the member is connected shall give definite attention to his/her religious life. Only persons willing to agree with this declaration of principle and the Bylaws of the Boy Scouts of America shall be entitled to certificates of leadership.

Your signature below indicates agreement with this principle

_____ _____

Signature of applicant **Date**

_____ _____

Signature of parent/guardian, if applicant is under 18 years of age **Date**

Please mail completed application to:

Camp Director, Camp Roosevelt, PO Box 1869, Bangor, ME 04402-1869

The Katahdin Area Council is an Equal Opportunity Employer. Applicants are considered for all positions without regard to race, color, sex, national origin, age, marital status or veteran status or the presence of a health problem or handicap that is unrelated to the person's ability to per-form the job assigned. Applicants are not required to give any information on this form that is prohibited by Federal, State or Local Law. This application will be given every consideration, but its receipt does not imply that the applicant has be selected. In connection with your application, an investigation may be conducted as to character, general reputation, personal characteristics and mode of living. A personal interview is also required.

FOR CAMP DIRECTOR'S USE ONLY

Interviewer _____ Date _____

Comments _____

_____

_____

_____

_____

Placement

Position _____ Compensation _____

Starting Date _____ Ending Date _____

TO BE FILLED OUT FOR ALL APPLICANTS 18 YEARS OF AGE AND UNDER BY UNIT LEADER

UNIT LEADER APPRAISAL SHEET FOR CAMP ROOSEVELT STAFF

Scout's Name: _____ Unit No:_____

is applying for a seasonal position at the Katahdin Area Council's Camp Roosevelt, where many staff members are employed each summer. This staff is responsible for hosting more than 1000 Cubs, Webelos, Scouts, Venturers, Explorers and leaders each summer. The success of Camp Roosevelt depends upon its staff. Mature, competent, top-flight people are required to fulfill this important responsibility. You can help by identifying the right applicant to lead your Scouts in the camp program. Please be candid in your appraisal and we would greatly appreciate your frank evaluation of this applicant. Please complete this form at your earliest convenience and return to: **Katahdin Area Council, BSA, Attn: Unit Leader Appraisal, PO Box 1869, Bangor, ME 04402.**

How well do you know this applicant? ☐ Very well ☐ Rather well ☐ Casually ☐ Do not know this person

Please check the phrase that best describes the applicant's behavior. Your comments are of the utmost importance.

APPEARANCE:	☐ flawless	☐ well groomed	☐ generally neat	☐ slovenly
DEPENDABILITY:	☐ exceptional	☐ usually dependable	☐ requires supervision	☐ irresponsible
INITIATIVE:	☐ self-motivated	☐ industrious	☐ has necessary drive	☐ indifferent
PERSONALITY:	☐ bland	☐ pleasing	☐ outgoing	☐ magnetic
COOPERATION WITH PEERS:	☐ confidence	☐ cooperates willingly	☐ usually cooperative	☐ obstructionist
LEADERSHIP:	☐ inspirational	☐ able to take charge	☐ good team member	☐ incapable of leading
ATTITUDE:	☐ enthusiastic	☐ positive	☐ general acceptable	☐ negative
COMMON SENSE:	☐ lacking	☐ needs experience	☐ usually sound	☐ uses sound judgment
ORAL EXPRESSION:	☐ eloquent	☐ great gram/vocab	☐ satisfactory	☐ limited
INTEGRITY:	☐ trustworthy	☐ generally reliable	☐ sometimes lacking	☐ can't be trusted

What, in your estimation, is this person's greatest ability?_____

What, in your estimation, can this person improve upon?_____

Recommendation:

_____ highly recommend employment _____ recommend employment _____ do not recommend employment

PLEASE PUT ANY ADDITIONAL COMMENTS ON THE REVERSE SIDE...

PLEASE DO NOT GIVE THIS FORM TO THE SCOUT.

Applicants 18 years of age or less must have this appraisal form on file prior to their inter-view.

Signed (Scoutmaster/Varsity Coach/Venture Advisor/Assistant Leader - may not be a parent or guardian) _____

Address: _____

City/State/Zip: _____Home Phone:_____ Business Phone: _____

Email address: _____

Mail this confidential information to:

Katahdin Area Council, BSA,
Attn: Camp Roosevelt Director,
PO Box 1869, Bangor ME 04402-1869