



Katahdin Scout Reservation • Camp Roosevelt  
**Health Check in Procedure**  
2018 Camp Season  
Katahdin Area Council • Boy Scouts of America



Dear Boy Scout Troop/Pack Leader,

We are looking forward to your troop/pack attending Camp Roosevelt this summer. This letter is intended to support you and your youth in successfully preparing for your residential camp stay. As troops/packs arrive at camp, they check in with the health officer. At this time, leaders are responsible for submitting the necessary medical forms to allow the youth to stay at camp.

While parents are responsible for completing medical forms, the leader can help ensure a smooth arrival day for everyone. Each week during the summer, uncompleted medical forms can keep youth from the full camp experience- overnight stays and swimming activities. In this packet, you will find a letter addressed to each parent or guardian (green paper), and the medical forms.

**We are asking for your help with:**

- Ensuring each parent or guardian gets the green letter and medical forms.
- Ensuring that each form is **completed in full, and signed** before arriving at Camp Roosevelt.

We want you and the youth you bring to Camp Roosevelt to have the best experience possible, from the minute you arrive. By helping the parents and guardians of your troop/pack understand the importance of the completed and signed medical forms, you are helping them have a great summer camp experience- thank you!

In health,

Lesa Taylor, Health Officer

Camp Roosevelt



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Dear Parent/Guardian,

We are looking forward to your child attending Camp Roosevelt this summer. This letter is intended to support you and your child in successfully preparing for your residential camp stay. As troops/packs arrive at camp, they check in with the health officer. Unfortunately, each week during the summer, uncompleted medical forms can keep youth from the full camp experience- overnight stays and swimming activities.

In this packet, you will find the medical forms we need completed and signed before arriving at camp. This letter is to help you identify the parts of the forms that are most often missed. Attached you will find three forms that should be completed in full. Below are key portions that are often missed:

**Part A: Informed Consent, Release Agreement, and Authorization**

- **Restrictions:** Under the blue boxes with exclamation points inside, you will see a line that reads “List participant restrictions, if any”, and box labeled “none”. Please ensure you fill out any restrictions or check the box.
- **Parent/Guardian Signature for youth:** Please ensure that you sign on behalf of your youth.

**Part B: General Information/Health History (2 pages)**

- **Emergency Contact Information:** Please list yourself or other adult to be notified in case of emergency, as well as the alternative contact.
- **Allergies:** Please check “none” or **add explanation of allergies.**

**Part C: Pre-Participation Physical:** *This form needs to be completed and signed by your doctor.*

- **Restrictions to participate:** Ensure your doctor has checked either the “yes” or “no” box, and explained “yes”.

Thank you for taking the time to complete and sign Part A, B & C, and ensuring your child has the best start to summer camp. If you have any questions about these forms, please contact me at 207-812-2061.

In health,

Lesla Taylor, Health Officer

Camp Roosevelt